**2021/22**

**Department of Aeronautical and Aviation Engineering**

**AAE4002 Capstone Project**

**Oral Presentation Assessment**

**(For the use by Members of the Oral Presentation Panel)**

The Oral Presentation component of the assessment methods has a weighting of up to a maximum of 20% the total marks. The Oral Presentation is assessed by a panel. The mark given by each panel member has equal weight.

The assessment methods and the associated percentage (%) weighting of AAE4002 are shown in Table 1.

Table 1: Assessment methods and the associated % weighting

|  |  |  |
| --- | --- | --- |
|  | **Assessments** | **% Weighting** |
| 1 | Individual Reflective Essay | 10 |
| 2 | Interim Report | 20 |
| 3 | Final Report | 50 |
| **4** | **Oral Presentation** | **20** |
|  | Total | 100 |

Each panel member has to provide his/her assessment and give scores out of a total of 100 for each criteria. These marks will be scaled down accordingly to reflect their weighting to the Oral Presentation marks and also the total marks towards the capstone project.

Each group has to submit the oral presentation powerpoint hard copy for the department’s record.

**The Oral Presentation Assessment form is included in this document.**

**Please:**

1. **Fill in the Assessment Form for the project group.**
2. **Return the Assessment Forms to AAE administrative colleagues after the Oral Presentation session.**

2021/22

**Department of Aeronautical and Aviation Engineering**

**AAE4002 Capstone Project**

**Oral Presentation Assessment Form**

**(For the use by Panel of Oral Presentation)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Student Name: |  | ***(A/B/C/D)*** | Student No.: |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of Supervisor: |  |  | | |
| Names of Panel members: | ***(1)*** | ***(2)*** | ***(3)*** |  |
| (Project Code) Title: | **( )** | | | |

**Oral Presentation Assessment**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | **Failure** | **Pass** | | | **Satisfactory** | | | | **Good** | | | | | | **Excellent** | | | **Total Mark** | |
|  | | **F** | **D** | **D+** | | **C-** | **C** | **C+** | | **B-** | | | **B** | **B+** | | **A-** | **A** | **A+** |
|  | | <=40 | >40-44 | >44-54 | | >54-59 | >59-64 | >64-69 | | >69-73 | | | >73-76 | >76-79 | | >79-82 | >82-85 | >85 | **(0-100)** | |
| **Introduction, Background Research**  **(20)** | | Fails to present the objectives, problem statement, work done, significance, and contributions. | | | | | | | *versus* | | Presents an excellent and concise overview on the objectives, problem statement, work done, significance, and contributions. The presentation demonstrates deep understanding of related work. | | | | | | | | **\_\_\_\_\_\_/20** | |
| **Methodology and Implementation**  **(20)** | | Repeats simple and well-established procedures. The method is inappropriate, wrong or has not been realised. No contribution. | | | | | | | *versus* | | A new and efficient method is developed systematically and scientifically with contribution to the field. The method is also completely realised and validated. | | | | | | | | **\_\_\_\_\_\_/20** | |
| **Results, Discussions, and Conclusions**  **(20)** | | The results and their interpretation are inappropriate or wrong and the conclusions do not address the objectives. The discussion is irrelevant to the work done. | | | | | | | *versus* | | The results are verified carefully. There is an understanding of the wider implications of the results and a convincing discussion is evident. The conclusions address the objectives fully. | | | | | | | | **\_\_\_\_\_\_/20** | |
| **Presentation Skills**  **(20)** | | Fails to present the major aspects clearly. The presentation is out of sequence and there is poor control of time. The use of language is poor. | | | | | | | *versus* | | Extremely professional and able to communicate concisely and effectively at a suitable pace, outstanding language fluency, excellent visual illustrations, and appropriate use of eye-contact and body language. | | | | | | | | **\_\_\_\_\_\_/20** | |
| **Question and Answer**  **(20)** | | Totally unable to understand and answer questions relating to the project. | | | | | | | *versus* | | Excellent in handling and answering the questions. A thorough understanding of the project. | | | | | | | | **\_\_\_\_\_\_/20** | |
| **Total** | | Justification (for total mark below 40 or above 79): | | | | | | | | | | | | | | | | | **\_\_\_\_\_\_/100** | |
| Name of Assessor: | | | |  | | | | | | | Signature: | | |  | | | | |
| Date: | | | |  | | | | | | |  | | |  | | | | |